

February 17, 2020

The Aurelia City Council met in regular session on February 17, 2020. Mayor Suhr called meeting to order at 6:30 p.m. with roll call as follows:

Present: Redig, Nelson, Stroud, Johnson, Baker, Suhr

Absent:

Also Present: Messerole, Mark Sangwin, Brian Flikeid, Dustin Wieland, Chris Stopczynski, Bob Dobson – First Cooperative, Justin Pritts – EMA, Jenny Bowen & Brent Fassler, Steve Peterson – Aurelia Star

Northwest Iowa League of Cities meeting Thursday, February 20, 2020 Sanborn, Iowa.

Nelson made motion to approve consent agenda, second by Redig. All members present voting “aye”, motion carried.

Minutes of previous meetings  
Clerk/Treasurer & Investment Reports  
Bills Payable  
Police Report

January Revenues

Property Taxes	2,158.42
Local Option Sales Tax	8,807.56
Licenses & Permits	45.00
Use of Money & Property	2,020.69
Road Use Tax	14,085.59
State & Local Grants	0.00
Water Utility	15,654.87
Sewer Utility	15,393.55
Sanitation	9,181.19
Storm Water Utility	472.02
Other Fees & Charges	0.00
Special Assessments	0.00
Miscellaneous	470.18
Transfers In	0.00
Total	68,289.07

January Disbursements

General Fund	21,000.72
Special Revenue	4,313.64
Local Option Sales Tax	18,950.00
Road Use Tax	3,154.22
Debt Service	0.00
Capital Project	0.00
Expendable Trusts	1,600.00
Water Utility	9,001.26
Sewer Utility	14,626.42
Sanitation	8,890.61
Storm Water Utility	0.00
Transfers Out	0.00
Total	81,536.87

February Bills Payable

Alta-Aurelia Trap	2020 donation	1,000.00
Aurelia Day Care	FY2019-20 donation	15,000.00
Aurelia Electric	utilities	5,080.55
Aurelia Heritage Society	FY2019-20 donation	2,500.00
Aurelia Library	petty cash	71.25
Aurelia Lumber	repairs CC kitchen door	13.99
Aurelia Mun. Utilities	garbage collection	3,733.50
Bomgaars	shop supplies	71.39
Brown Supply	water service supplies	824.06
Builders Sharpening	oil filter	79.11
C.A.R.S.	repair brake line police vehicle	80.10

Cardmember Service	library books, meetings, CEUs	1,320.82
Casey's	fuel	231.21
Cherokee Co. Extension	classes	105.00
Cherokee Co. Secondary Rd	road salt	467.16
Cherokee Co. Solid Waste	contract	5,090.45
Chronicle Times	1 yr. subscription	94.00
Clover Support	app for POS	63.49
Counsel	maintenance copier contact	65.75
DEMCO	Library office supplies	147.08
Document Depot	shredding of documents	20.00
Erpelding & Sons	snow removal	235.00
Fire Proof Plus	6 mo. CC suppression inspection	137.25
First Coop	diesel fuel	791.05
First Financial	card processing fees – CC	27.85
Hallett Materials	ice control sand	332.50
Hundertmark Cleaning Syst	new hose for Fire Dept.	222.15
Hy-Vee	office supplies	14.76
IAMU	2020 Water Dues	521.00
IMFOA	annual membership	50.00
Iowa Law Academy	MMPI2	150.00
Julius Cleaners	laundry, entrance mats, mops	69.20
MicroMarketing	library books	259.95
MidAmerican Energy	gas utility	462.07
Mid-America Publishing	publications	531.31
Modern Heating	reset Fire Dept. furnace	29.00
Motor Parts Sales	oil & fuel filters, shop supplies	157.27
Mummert, Tami	refund rent	300.00
Northside Tire	tire repair	20.72
Nuvera	phone & internet	558.98
O'Halloran	motor oil	903.00
One Office Solution	office supplies	79.17
Plunkett's	pest control, City Hall, CC, Shop	121.87
Postmaster	postage for bills	315.85
Sangwin, Mark	mileage water well conference	172.00
Steve's Window Service	clean CC windows	45.00
Storey Kenworthy	receipt books	114.68
Sunbelt Insurance	water loss & water/sewer line protection	972.80
T & D Tree Service	removed 4 ash trees	375.00
U S Cellular	Fire Dept. cell phone	94.17
Verizon Wireless	cell phones	378.44
Yunge, Mavis	contract pay	<u>40.00</u>
	TOTAL	44,540.95

Vacant lot owned by the City at 216 Beech Street was discussed. Chris Stopczynski, 212 Beech, expressed an interest in purchasing vacant lot next to him. After further discussion, Redig made motion to accept formal offer of \$2,000 from Chris Stopczynski to purchase vacant lot, second by Baker. All members present voting "aye" motion carried.

Bob Dobson, Chief Financial Officer for First Coop, discussed a building permit for a pit building, grain handling equipment, and additional truck scale at the office. The proposed completion date by 9/2/20 to handle fall harvest. After further discussion, Nelson made motion to approve First Coop building permit, estimated cost of \$3,500,000, second by Stroud. All members present voting “aye” motion carried

Justin Pritts, Emergency Management Assoc. (EMA) Coordinator, shared documentation in regards to \$20,000 donated money received in 2018 from Dakota Access Pipeline. The \$20,000 was left up to EMA Board to be used towards EMA needs. Pritts gave Larrabee Fire Dept. a \$5,000 check and the Aurelia Fire Dept. a \$5,000 check, since pipeline goes through these two districts. The remaining \$10,000 helped EMA Board purchase a drone utilized by several departments within the County. In 2020, another similar donation was given to EMA Board to be used towards EMA needs. The donation helped purchase a rescue boat, replacing the one that did not meet County’s needs.

Jenny Bowen appeared before Council concerning purchasing lots 5 & 6 in Carlson’s 3<sup>rd</sup> Addition, lot prices of \$12,000 each. Bowen offered \$7,500 for each lot, planning to build a house, attached garage, and shed. It was noted there is an easement with an electric line running between the two lots. Sangwin will call in a locate.

Public works report: Snow removal; brush pile burned at cemetery; discovered City was pumping excess water, leak was found at a residence; flag drop box installed; calibrated sewer flow meter; maintenance of equipment.

- a. A compact composite sampler was discussed in the amount of \$2,889 from Teledyne ISCO, Inc. Baker made motion to purchase the composite sampler for \$2,889, second by Johnson. All members present voting “aye” motion carried.
- a. Council reviewed costs from other cities for a pool liner, re-plumbing & replacing concrete deck, and estimate of new pool. City of Lake Park installed new liner totaling \$95,412. Wall Lake spent \$250,000 to replace concrete deck, re-plumb, and new liner. City of Lauren’s had quote for new pool and bathhouse \$2,319,000.
- b. Blacktop Service bid of \$79,489.75 for milling 3”, grading, and 3” HMA paving of Walnut St.: East 6<sup>th</sup> - north of East 7<sup>th</sup> - \$38,212.25; for milling 3”, grading, and 3” HMA paving of Willow St.: East 6<sup>th</sup> - north of East 7<sup>th</sup> - \$41,277.50. After further discussion, Redig made motion to approve bid from Blacktop Service in the amount of \$79,489.75, second by Nelson. All members present voting “aye” motion carried.

Police Report was reviewed.

Clerks Report was reviewed.

Redig made motion to approve liquor license renewal for The Tap and Aurelia Community Center, second by Nelson. All members present voting “aye” motion carried.

Personnel was discussed. The City's contribution amount towards Deputy Clerk's wages was discussed. After further discussion, Redig made motion to approve the City employee's wage increase of \$.50/hr., effective July 1, 2020 as follows: Sangwin to \$29.47/hr.; Messerole to \$26.88/hr.; Flikeid to \$25.43/hr.; Wieland to \$21.77/hr.; Janet Laursen to \$13.50/hr.; second by Nelson. All members present voting "aye" motion carried.

Nelson made motion to approve FY20-21 Budget and set public hearing for March 16, 2020 at 6:30 pm, second by Redig. Roll call vote "aye" Nelson, Redig, Stroud, Johnson, Baker "nay" none. Motion carried. Total tax levy of 12.11047 per \$1,000 valuation on regular property, down .02387 from last year; budgeted revenues of \$1,623,942 and budgeted expenses of \$1,622,663.

Draft of Employee Handbook was reviewed and tabled until March 16, 2020 meeting.

Landfill report was given.

There being no further business to discuss, meeting was adjourned.

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Gene Suhr, Mayor

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Barb Messerole, City Clerk